

Accessing Forth Valley learnPro

Instructions for moving your learnPro account to NHS Forth Valley

Log on to learnPro as normal and from the home page select the red profile tab at the top of the page.



Profile

BASIC DETAILS

Email / Username: ?

First Name:

Last Name:

?

The email address is also a username, please use your @nhs.scot email address. If required, another email address can be entered in the secondary email box at Alert Options section further down the page. Remember to click the **UPDATE CHANGES** button once any changes have been made.

Location, Role and Directorate

LOCATION AND ROLE

Location: NHS Scotland > NHS Forth Valley > Medical Education Services (Dept) > Medical Education Services (Sub-Dept)

Role: Medical Staff > Doctor > Specialty Trainee Registrar (StR)

Directorate: Other > Various Locations

Click the **Change** button at the **Location** option: Select your new department within NHS Forth Valley, if you do not know this then select:

→
 →

 and

Next repeat the process to select your Role. Click the **Change** button at the **Role** option. Select your role, if you cannot find this from the list then select:

→
 →
 and

Next repeat the process to select your Directorate. Click the **Change** button at the **Directorate** option. Select your directorate, again, if you cannot find this from the list then select:

→
 and

Identification

IDENTIFICATION		
SWISS Number:	5566778	CHANGE
eESS ID (Forth Valley):	5566778	CHANGE
GMC Number:	5566778	CHANGE

If you do not have any of the numbers requested, then you can enter your unique GMC number as a temporary measure until you have your SWISS and/or eESS number.

Difficulty moving account

Any learnPro account issues are managed by the Medical Education Department:

Email: fv.postgraduatemedicaleducation@nhs.scot
or Tel: 01324 567618 (Jacqueline or Laura)